

**STANDARD OPERATING PROCEDURES
NORTHERN MISSISSIPPI RANGE ASSOCIATION
PO BOX 215, 6683 140TH ST NW
CASS LAKE, MINNESOTA 56633**

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CHAPTER 1

PREAMBLE

Northern Mississippi Rang Association (NMRA) was formed in the summer of 1999. The objective of the organization was to establish a safe location for general shooting, hunter safety and law enforcement training.

A depleted gravel pit, known as the Wilkinson Gravel Pit located 5 miles South West of Cass Lake was chosen.

In the fall of 2000 Cass County Environmental Service Dept. approved reclassification of the pit for use as a range and a lease agreement was entered into between Cass County and NMRA. The range was named Gordy Buchanan Memorial Range after a long time area conservation officer who conducted many hunter safety classes in that pit. With a matching grant from LCMR and the help of the Leech Lake Tribal Construction Crew, the initial dirt work of leveling the bottom of the pit and establishing the range was undertaken.

Once the leveling and basic dirt work was done, the installation of some 100 yard target backers and bench rests made the pit start looking like a shooting range. Then came a trap shooting area with an old used manual trap thrower. That has now progressed to a more modern automatic PAT trap with an active summer trap league.

In 2004-2005 another matching grant was procured which made possible major dirt moving and berm building to be done, increasing the ranges capabilities to 200 yards, a handgun area and archery range, and some more improvement to the trap range. This project also added fire line shelters on the 100 yard ranges and handgun area. This improvement made possible the safe use of all ranges simultaneously without one interfering with the other.

In 2009 the completion of NRA spec wall separating the handgun range to establish a dedicated 22 small bore, air rifle and plinking range.

CHAPTER 2

BYLAWS

BYLAWS OF THE NORTHERN MISSISSIPPI RANGE ASSOCIATION, INC.

ARTICLE I NAME

The name of this organization shall be Northern Mississippi Range Association, Inc.

ARTICLE II OBJECT

The objectives of this Shooting Club shall be:

- (a) To encourage organized rifle, handgun, and archery shooting among citizens of the United States residing in our community, with a view toward a better knowledge on the part of such citizens of the safe handling and proper care of firearms and archery equipment, as well as improved marksmanship.
- (b) To forward the development of these characteristics of honesty, good fellowship, self discipline, team play and self-reliance which are the essentials of good sportsmanship.
- (c) To encourage the knowledge of, and proper training in, safe and recreational use of firearms by the youth in our community.

ARTICLE III MEMBERSHIP

Any citizen of the United States may become a member of this organization on vote of the Board of Directors after subscribing to the membership application and on payment of the usual dues. Said application must be filed for both initial and annual renewal memberships. All full members must be 18 years old or older. Junior members may be enrolled and participate in club activities under the supervision of adult members. No person may be denied membership in this organization on account of sex, race, creed, color or national origin.

ARTICLE IV DUES

- (a) The amount of Annual membership dues shall be listed on the application for membership and shall be paid at the time of filing membership application. The cost of membership may be adjusted by vote of a majority of the members in good standing at the Annual Meeting. Said dues shall be refunded if the Board of Directors does not accept the application.
- (b) No member of the organization in arrears shall be eligible to vote or enjoy any other of the privileges or benefits offered by the organization.

ARTICLE V MEETINGS

- (a) Annual meeting. The annual meeting of the club shall be held on the second Wednesday in October. If the annual meeting shall not take place at the time fixed it shall be held within a reasonable time thereafter, and the officers shall hold over until their successors have been elected.
- (b) Regular meetings. The regular business of the organization for the transaction of ordinary business shall be held on the second Wednesday of each month, at such time and place as may be fixed by the Board of Directors.
- (c) Special meeting. A special meeting of the organization may be held at any time upon the call of the President or upon the call of the Board of Directors, or upon demand in writing, stating the object of the proposed meeting, and signed by not less than 20% of the members entitled to vote. Notice of the time, place and object of any special meeting shall be given all officers and members in good standing in writing by United States mail not less than seven days prior to the date fixed for the holding of the meeting. The place of such meeting shall be fixed by the Board of Directors.
- (d) Quorum. A minimum of three directors shall constitute a quorum at any meeting.

ARTICLE VI OFFICERS

- (a) The officers of this organization shall be a President, Vice-President, Secretary, Treasurer, Chief Range Safety Officer and Technology and Membership Officers who, acting together, shall constitute the Board of Directors. They shall be elected by a majority vote by ballot of the members in good standing at the annual meeting of the club. They shall hold office for one year or until their successors are elected. (The officers of secretary and treasurer may be combined). All officers must be 18 years of age or older.
- (b) The Board of Directors shall have general supervision and control of all the activities of the organization. The Board of Directors may make agreements with other organizations and individuals to carry out objectives of the organization.
- (c) Meetings of the Board of Directors shall be held regularly at such time and place as the Board may determine. Special meetings may be held at any time on the call of the President or on demand, in writing, to the Secretary, by three members of the Board.
- (d) Three members of the Board shall constitute a quorum.
- (e) Resignation of any officer may be accepted by a majority vote of the remaining members of the Board of Directors.
- (f) Any officer may be removed from the Board of Directors by a unanimous vote of the other officers constituting the Board whenever, in the Board's judgment, the best interests of the organization would be served thereby.
- (g) A vacancy in the Board of Directors may be filled by majority vote of the remaining members of the Board. However, if more than one vacancy exists, a special meeting of the organization shall be called and new officers shall be elected to fill the vacancies until the date of the next annual meeting as provided in paragraph (a) above.

ARTICLE VII OFFICERS DEFINED

- (a) President. The President shall preside at all meetings of the organization and of the Board of Directors. He shall be a member ex officio of all regular and special committees, and shall perform all such other duties as usually pertain to his office.
- (b) Vice-President. The Vice-President shall perform the duties of the President in his absence or at his request.
- (c) Secretary. The Secretary shall conduct all official correspondence pertaining to the proper preparation and forwarding of all reports required of the organization by the National Rifle Association and by the Director of Civilian Marksmanship. He shall notify the members of the Board of Directors of all meetings as required in Article V. He shall keep a true record of all meetings of the Board of Directors and of the organization and have the custody of the books and papers of the club, except the Treasurer's book of account. All applications for membership in the organization shall be made to the Secretary. He shall be responsible for the collection of all fees and dues and shall remit the same to the Treasurer, taking his proper receipt therefore. He shall be responsible for affiliating the organization annually with the National Rifle Association.
- (d) Treasurer. The Treasurer shall have charge of all funds of the club and place the same in such bank or banks as may be approved by the Board of Directors. Such money shall only be withdrawn by check signed by the Treasurer and for the payment of such bills as shall have been approved by the Board of Directors. The Treasurer shall keep accurate account of all his transactions and render a detailed report with vouchers at any meeting of the Executive Committee when requested and an annual report to the organization at its annual meeting.
- (e) Chief Range Safety Officer. The Chief Range Safety Officer will have charge over all of the safety of the organization, including the safe operation of the ranges and any other activity the organization may be involved in. The Chief Range Safety Officer will work in close consultation with any Range Safety Officers in operations of the range. The Safety Officer shall contract no bills with out the authorization of the Board of Directors.
- (f) Technology and Membership. The Technology and Membership Officer will oversee the website and dispersion of keys to members.

ARTICLE VIII REMOVAL OF MEMBERS

- (a) Any member may be suspended or expelled from the organization for any cause deemed sufficient by the Board of Directors by a two-thirds affirmative vote of the members of the Board present at any regular or special meeting. No vote on suspension or expulsion may be taken unless at least fifteen days notice in writing shall have been given to the member of the charges preferred and of the time and place of the meeting of the Board of

Directors at which such charges will be considered. At such meeting the member under charges will be accorded a full hearing.

- (b) Charges against any officer or member may preferred by any member in good standing. They shall be in writing clearly stating the facts relied upon and accompanied by all affidavits or exhibits which are to be used in their support. Such charges shall be filed with the Secretary, who will immediately notify the President. The President will give at least fifteen days notice of the meeting to each member of the Board of Directors to the accuser and to the accused, which notice shall be in writing and will include a true copy of the charges and the supporting affidavits and exhibits.
- (c) Any member suspended or expelled by the Board of Directors may appeal to the full membership of the organization. Such appeal shall be made in writing to the Secretary who will notify the President. The President will call a special meeting of the organization for the purpose of acting on the appeal. The Secretary shall give at least fifteen days notice in writing to all member so the organization in good standing stating the date, place and reason for such special meeting. At the meeting of the full organization, the Secretary will read the original charges, the supporting affidavits, and will read or display the accompanying exhibits, and will read the minutes of the special meeting of the Board of Directors at which the charges were heard and action taken. A full hearing will be given to the accuser and the accused. A vote will be taken by ballot of the members in good standing present and a two thirds vote shall be required to reverse the action of the Board of Directors.
- (d) The National Rifle Association shall be given a complete report whenever a member of this organization is suspended or expelled, showing charges and action taken.

ARTICLE IX MATCH RULES

All formal rifle and revolver or pistol competitions held by the organization will be governed by the rules and regulation laid down by the National Rifle Association of America, approved by the National Board for the Promotion of Rifle Practice and the Secretary of the Army.

ARTICLE X AMENDMENTS

Any proposed amendments to these bylaws may be introduced by any member of the organization at any regular meeting or special meeting called for the purpose. They must be acted upon by the organization membership at a regular meeting or special meeting called for the propose. A two-thirds vote of the members present will be necessary to pass or reject it.

I hereby certify that these bylaws have been adopted by this organization.

President: _____ Date: _____

Secretary: _____ Date: _____

CHAPTER 3

NON-PROFIT ORGANIZATION



OGDEN UT 84201-0034

NORTHERN MISSISSIPPI RANGE

PO BOX 215
CASS LAKE MN 56633

Taxpayer Identification Number: 74-2965514
Tax Period: Dec. 31, 2007
Form: 990/

CHAPTER 4

RANGE OPERATIONS GUIDE

General

Live firing conducted at the Range Complex is designed to provide authorized personnel access to a facility where they can become proficient with privately-owned guns.

Facilities for Use

Live-fire is 30 minutes after sunrise to 30 minutes before sunset. Live-fire shooting is normally limited to the following ranges and equipment:

100 Yard Range

Rifles smaller than .50 caliber centerfire, pistols and shotguns any caliber or gauge.
(No tracer or armor-piercing ammunition.)

200 Yard Range

Rifles smaller than .50 caliber centerfire, pistols and shotguns any caliber or gauge.
(No tracer or armor-piercing ammunition.)

Pistol Range

Pistols or Revolvers smaller than .50 caliber centerfire, No rifles or shotguns.
(No tracer or armor-piercing ammunition.)

Trap and Skeet Range

Shotguns only. (No slugs.)

Range Limitations and Safety Requirements.

Live-fire shooters will:

During Events fire only on scheduled ranges that have a Range Safety Officer (RSO) present.

Fire only authorized guns and ammunition.

Fire at authorized targets only. (No Exploding Targets are allowed)

Fire only after completing a "Release Waiver" agreement. (Completed with membership or at request)

Ensure all projectiles impact within the established range safety limits.

Ensure range flags are displayed on the firing line at the outdoor range and shotgun range and in the target pits on the outdoor range.

Call "Cease firing" and make safe all guns before a shooter moves forward of the firing line or during any unsafe condition.

Call "Cease firing" if a firing line becomes staggered (one shooter forward of another) anywhere on the range complex.

Use appropriate ear protection. The indoor range requires double hearing protection (foam inserts and hard muffs).

Wear appropriate eye protection.

Notify the RSO or Chief Range Safety Officer (CRSO) of any safety infractions.

Police all brass, paper, and other debris that accumulate on the range. Dispose of them in the containers provided.

Authorized and Prohibited Guns.

Full-automatic guns are authorized. However, the owner must contact the CRSO for approval prior to the live-fire event. The CRSO can deny full-automatic fire during shooting for any reason. The member must provide the proper federal licenses and all required paperwork to the CRSO prior to firing any full-automatic guns.

Authorized Personnel.

The following persons are allowed to fire:

Current members of the shooting club.

Invited guests of the above, provided the authorized person is present and assumes full responsibility for the conduct of his or her guests.

Personnel approved by the club officers or CRSO on a case-by-case basis.

Hours of Operation and Scheduling.

The range is open all day with live-fire 30 minutes after sun rise to 30 minutes before sunset everyday. Events and Training may close or limit members use of the range on a scheduled basis and will be posted.

Alcoholic Beverages and Drugs.

Shooters may not consume alcoholic beverages or drugs (including prescription and over-the-counter medications) before or during live firing. The CRSO or RSO will deny range access to anyone in violation. After firing, shooters may consume alcoholic beverages in the areas outside of the firing line. (Only after all guns and ammunition have been properly secured.)

Medical Support.

In the event of a medical emergency, call 911 and notify the CRSO immediately.

Release Waiver Agreement Form.

A "Release Waiver" agreement form will be completed annually by each user of the range and before keys will be given to members. See "Release Waiver" agreement form in the Appendix, Page 15.

APPENDIXES

Range Safety Briefing

Follow this outline when conducting range safety briefings. **Issue** copies of the shooting range rules to all range users. **Conduct** the briefing on the range immediately prior to range use. **Stand** where posted rules, demonstrations, and explanations of range equipment can be included in the briefing. **Involve** range users. Have them read rules from posters and handouts. Ask questions to reinforce understanding. If guns are used during the briefing, *the RSO must follow the*

NRA Gun Safety Rules.

PURPOSE OF THE SHOOTING EVENT

State the purpose, e.g., recreational shooting.
Provide an overview of the event.
State the total numbers of shots and time available.

Range Personnel

State where range personnel will be located .
Introduce range personnel.
Explain that their role is to ensure safety.
Indicate how they may be identified, e.g., orange vest and hat.

RANGE LAYOUT AND LIMITS

Conduct a range orientation on, or within view of, the range.
Point out key areas of the range and briefly describe actions that occur within each.

Spectator Area

Located behind the ready line where visitors and range users may wait and observe activities.

Ready area

Located behind the firing line where shooters may store and prepare their equipment.

Firing point

Shooters may occupy their firing points at the firing line when authorized to do so. Points are numbered and correspond to the target numbers. Shooters may only dry fire at the firing line before an event and should only handle guns when authorized to do so.

Backstop

Located downrange behind the target line. Guns should point toward the backstop at all times. All firing should be directed forward from the shooters' firing points so projectiles impact within designated impact areas.

Demonstrate the proper use of special equipment and **explain** any special safety practices, e.g., body and hand positions for target carriers, trap machines, etc.

RANGE SAFETY RULES

NRA Gun Safety Rules

Three Fundamental NRA Rules for Safe Gun Handling

Ask: What is the first rule for safe gun handling?

ALWAYS keep the gun pointed in a safe direction.

Ask: What does a "safe direction" mean?

The gun is pointed so that even if it were to go off, it would not cause injury or damage.

Ask: What is the second rule for safe gun handling?

ALWAYS keep your finger off the trigger until ready to shoot.

Ask: Unless shooting, where should the shooter's finger rest?

The finger should rest alongside the gun, i.e., on the frame, receiver, or trigger guard.
Ask: What is the third rule for safe gun handling?
ALWAYS keep the gun unloaded until ready to use.
(Emphasize that safeties can fail. Safe gun handling rules should be followed all the time!)

Rules for Safe Use

Know your target and what is beyond.

Ask: What is meant by "know your target and what is beyond?"

The shooter must be sure that projectiles will safely impact into the backstop.

Be sure the gun is safe to operate.

Know how to use the gun safely.

Ask: What is meant by "know how to use the gun safely?"

Shooters need to know how the gun operates, its basic parts, how to safely open and close the action, and how to remove ammunition or projectiles.

Use only the correct ammunition for your gun.

Ask: What is meant by "use only the correct ammunition?"

Only ammunition designed for a particular gun can be safely fired in that gun. Shooters should ensure that the caliber marked on the banel, ammo box, and cartridge case match. This is especially true for antique guns.

Wear eye and ear protection as appropriate.

Ask: Why should range users wear both eye and ear protection?

Many guns are loud and the noise can cause hearing damage. Guns can also emit debris, hot gas, and cartridge cases that could cause eye injuries. Users of air gun ranges, including spectators, need eye protection to prevent injuries from ricochets.

Never use alcohol or drugs before or while shooting.

Ask: What type of substance is implied by "never use alcohol or drugs ... ?"

Any substance that may impair normal mental or physical bodily functions. Examples include prescription and non-prescription drugs, e.g., cold medicines that may cause drowsiness, nervousness, balance problems, etc. Anyone taking any medication or substance that may impair normal mental or physical bodily functions is not allowed on the range.

General Range Safety Rules

Ask range users to read rules as you (RSO) point to range posters or refer to handouts.

Know and obey all range commands.

Know where others are at all times.

Shoot only at authorized targets.

Do not handle a gun or stand at the firing line where guns are present while others are downrange.

Stop shooting immediately upon the command of "Cease Firing."

Ask: Why is it important to shoot only at authorized targets?

Shooting at different targets, e.g., steel targets or at different distances or angles, may result in hazardous conditions.

Ask: What actions should shooters perform during a cease fire?

Stop shooting immediately. Await further instructions from the RSO.

Stoppages

Explain that there are three common ammunition stoppages.

A **misfire** is when a cartridge does not fire after the primer has been struck by the firing pin.

A **hangfire** is when a perceptible delay in the ignition of the cartridge after the primer has been struck by the firing pin.

The normal procedure for handling misfires or hangfires is to:

Keep the gun pointed down range (safe direction).

Wait at least 30 seconds in case it is a hangfire. With black powder guns, wait at least two minutes.

A **squib load** is when there is less than normal pressure or bullet velocity after ignition of the cartridge. The bullet may or may not exit the barrel. Squib loads are identified by difference in recoil or noise.

The normal procedure for handling squib loads is:

Keep the gun pointed downrange (safe direction).

Unload the gun, make sure the chamber is empty.

Insert a cleaning rod down the barrel from the chamber end (if possible) to make sure the bullet is not lodged in the barrel.

NRA Hygiene Guidelines

Explain that NRA hygiene guidelines are intended to minimize exposure to airborne particulate lead and cleaning product residues.

Emphasize that everybody exposed at the range or cleaning area, even if he or she did not participate in the shooting session, should follow these guidelines.

Remind range users of these guidelines prior to, during, and immediately after occupying the range.

Refrain from eating, drinking, smoking, applying makeup, or otherwise placing hands in proximity to the mouth or nose while on the range or cleaning a gun .

Wash your hands and face with cold water after leaving the range or cleaning area before eating or drinking .

Change and wash clothing after a shooting or gun cleaning session to minimize exposure to airborne particulate lead or solvent and cleaning product residues.

Site-Specific Range Rules

Ask range users to read rules as you (RSO) point to range posters or refer to handouts.

Full-automatic guns are allowed only with prior written approval from the CRSO.

Armor-piercing and tracer ammunition is not allowed.

Targets must be placed on designated backers to ensure bullets hit the impact area.

Leave dropped ammunition on the floor until the stage of fire is completed and guns are benched or grounded.

Notify the RSO when there is a gun stoppage or malfunction.

Dry firing is only permitted at the firing line and only when authorized.

All guns must remain unloaded with actions open except when on the firing line and authorized to be loaded.

When guns are benched or grounded, keep the actions open and ejection ports facing upward so chambers are visible.

Ask: Why are shooters required to leave dropped ammunition on the floor until firing is completed and guns are benched or grounded? This policy prevents shooters from unintentionally pointing the gun at other users while retrieving dropped ammunition, or inadvertently moving in front of the firing line.

Ask: Why are shooters required to notify the RSO of gun stoppage or malfunctions? Notification is critical for safety .

FIRING LINE COMMANDS

State and explain standard range commands that will be used for specific shooting events, e.g., formal competition rules are specified in NRA Rule Books.

"As you were" means to disregard the command just given.

"Carry on" means to proceed with what was being done before an interruption.

"Relay No. _, Match No. _ (or naming the match), on the firing line" means shooters are to move to their firing points.

"The preparation period starts now" means shooters may occupy their firing points, prepare, and dry fire at the targets.

"The preparation period has ended" means shooters must stop preparation activities.

"Load" means shooters are given permission to load authorized number of rounds and prepare for the shooting event.

"Is the line ready?" allows a shooter with problems to raise an arm and call "Not ready on target. ... "

"The line is ready" means all shooters are ready to begin.

"Ready on the right!", "Ready on the left!", "Ready on the firing line!" is the sequence of commands that gives shooters their last chance to signal "Not ready."

"Ready on the firing line!" means that targets will be exposed in three to five seconds.

"Commence firing!" signals shooters to begin shooting. This command may be signaled verbally, by a whistle or horn blast, or by moving the targets into view.

"Misfire" is called by a shooter to inform the RSO and other shooters that a gun failed to fire and a hazardous condition may exist. Due to the possibility of a hangfire (a delay in the ignition of the cartridge), keep the gun pointed downrange and wait at least 30 seconds for modern guns, or at least two minutes for muzzleloading guns, prior to correcting the malfunction.

"Cease firing!" notifies shooters to stop firing immediately and await further instructions. "Cease firing" may be signaled verbally, by a whistle or horn blast, or by moving the targets out of view. Additional commands may follow. Emphasize that this command can be given by anyone observing an unsafe condition.

"Is the line clear on the right?", "Is the line clear on the left?" means line officers or the RSO check that all guns are unloaded with actions open and chambers empty.

"Go forward, score targets, and paste" (or "Change") authorizes shooters to go forward of the firing line to change targets.

"Range is clear, you may handle your guns" means shooters may approach the firing line and handle their guns since no personnel are downrange.

"Move out of position and remove your equipment from the firing line" authorizes shooters to remove their gear.

"Police your firing point" means shooters are to pick up fired cartridge cases and clean their firing points. Ask: What two range commands may be issued by shooters? "Cease firing" and "Stop." Ask: What does "misfire" mean? That the gun failed to fire and a hazardous condition may exist. The misfire could actually be a hangfire, which is a delay in the ignition of the cartridge. Ask: What actions are taken during a misfire? Due to the possibility of a hangfire, the shooter keeps the gun pointed downrange and waits at least 30 seconds for modern guns, or at least two minutes for muzzle loading guns, prior to correcting the malfunction. Ask: Where and when may shooters dry fire? Only at their firing points and only when authorized to do so.

EMERGENCY PROCEDURES

Take charge of the situation. (Determine seriousness of injury and assigned duties)

Render aid. First-aid kit should be centrally located.

Call for help. Emergency phone numbers and information list should be centrally located.

Direct help to location.

Take notes.

Northern Mississippi Range Assn. Inc

REGISTRATION, PARTICIPANT AGREEMENT, RELEASE and ACKNOWLEDGEMENT OF RISK

In consideration of the services by the Northern Mississippi Range Association Inc., their agents, owners, officers, volunteers, participants, employees, and all other persons, entities, and ranges acting in any capacity on their behalf (hereinafter collectively referred to as "NMRA"), I hereby agree to release and discharge NMRA on behalf of myself, my children, my parents, my heirs, assigns, personal representative and estate as follows:

- 1. I acknowledge that firearm shooting entails known and unanticipated risks which could result in physical or emotional injury, paralysis, or damage to myself, to property, or to third parties, up to and including death. I understand that such risks simply cannot be eliminated without jeopardizing the essential qualities of the activity.

The risks include, among other things; being struck by bullet fragments from impact on backstops, or structure, which my bullets strike. While these are usually low speed fragments they may cause cuts or welts.

Furthermore, NMRA officers are consummate professionals and experts in their respective fields. However, due to the inherent risks of handling and using firearms and ammunition, malfunctions and/or situational circumstances may occur with unintended consequences up to and including serious bodily injury and/or death.

The primary safety for every firearm is the trigger finger. Under no circumstances will the trigger finger be placed on the trigger until the muzzle is pointed down range, the firearm is aimed at a target and a conscious decision has been made to discharge the firearm.

- 2. I expressly agree and promise to accept and assume all of the risks existing in this activity. My participation in this activity is purely voluntary, and I elect to participate in spite of the risks.
- 3. I hereby voluntarily release, forever discharge, and agree to indemnify and hold harmless NMRA from any and all claims, demands, or causes of action, which are in any way connected with my participation in this activity or use of NMRA equipment or facilities used by NMRA, including any such Claims which allege negligent acts or omissions of NMRA.
- 4. Should NMRA or anyone acting on their behalf, be required to incur attorney's fees and costs to enforce this agreement, I agree to indemnify and hold them harmless for all such fees and costs.
- 5. I certify that I have adequate insurance to cover any injury or damage I may cause or suffer while participating, or else I agree to bear the costs of such injury or damage myself. I further certify that I have no medical or physical conditions, which could interfere with my safety in this activity, or else I am willing to assume – and bear the cost of – all risks that may be created, directly or indirectly, by any such condition.

BY SIGNING THIS DOCUMENT, I ACKNOWLEDGE THAT IF ANYONE IS HURT OR PROPERTY IS DAMAGED DURING MY PARTICIPATION IN THIS ACTIVITY, I MAY BE FOUND BY A COURT OF LAW TO HAVE WAIVED MY RIGHT TO MAINTAIN A LAWSUIT AGAINST NMRA ON THE BASIS OF ANY CLAIM FROM WHICH I HAVE RELEASED THEM HEREIN.

I HAVE HAD SUFFICIENT OPPORTUNITY TO READ THIS ENTIRE DOCUMENT. I HAVE READ AND UNDERSTOOD IT, AND I AGREE TO BE BOUND BY ITS TERMS.

TO MY KNOWLEDGE IT IS LEGAL FOR ME TO OWN A HANDGUN.

Signature

Date

Please Print:

Name: _____

Birth Date: _____ (mm/dd/yyyy)

Address: _____ City: _____ State: _____ Zip: _____

NMRA Key Number if a member: _____

Drivers License Number: _____

Email Address: _____

Injury Report Form

Name: _____ Date of Injury: _____

Address: _____ Time of Injury: _____

Telephone Number (Day): _____ (Evening): _____

1) Describe nature and extent of injury (specify parts of body): _____

2) Describe how the injury occurred: _____

3) Describe first aid given: _____

4) First aid was provided by (include names and phone numbers): _____

5) Disposition (specify name of hospital, telephone numbers, time of transport, etc.): _____

6) Notification of next of kin (specify time, person contacted, and method): _____

7) Location of incident and conditions of area: _____

8) Was protective equipment worn (if applicable): _____

9) Describe steps taken to preserve the scene (equipment, photographs, etc.): _____

10) Witness Statements: Interview witnesses separately. Use attachments if needed.

A) Witness (Name): _____ Statement Attached Yes ____ No ____

Address: _____

Phone Number (Day): _____ Evening: _____

B) Witness (Name): _____ Statement Attached Yes ____ No ____

Address: _____

Phone Number (Day): _____ Evening: _____

11) Notes and Comments: _____

12) Injury report completed by:

Name: _____

Date: _____

Signature: _____

13) Disposition and follow-up: _____

Name: _____ Date: _____

Signature: _____